Beginning May 7, email on eLearn will be changed to operate in Send-Only mode. Send-Only email allows all eLearn users to continue to send email messages from eLearn, but the messages are sent outside of eLearn to the recipient's Outlook 365 inbox. Since eLearn will no longer receive email messages, the mailbox function will be removed.

Coinciding with the eLearn change, students will receive an Outlook 365 email account that will replace the Gmail account they are currently using. Outlook 365 email will be the new official student email system and student email addresses will change from @my.sinclair.edu to @sinclair.edu.

Following these changes, faculty and students can continue to send email to each other from eLearn. Those messages will be delivered to each person's @sinclair.edu email account. You and your students can also email each other directly between your @sinclair.edu email accounts.

These changes are being made to address multiple issues that have been experienced by both faculty and students:

- eLearn does not have a user-friendly mobile interface for email.

- eLearn email that is forwarded to external email systems can't be replied to.

- Students occasionally incorrectly address messages to faculty using @my.sinclair.edu because of an incorrect assumption.

- Some students are unaware that there are multiple email systems and they miss important communications.

Timing:

- **May 3, 2020**   End of spring term

- **May 7, 2020**   Students receive their Outlook 365 account credentials and eLearn course email will be replaced by Send-Only email

- **May 11, 2020**   Beginning of summer term

- **October 31, 2020** Removal of student's Gmail accounts

How This Change Impacts Faculty:

- While you can send email messages from eLearn to students listed in your eLearn course address book, all email sent from eLearn will be delivered to the students' Outlook accounts. This means to read or respond to email sent from eLearn, you must access your Outlook account.

- eLearn users will no longer have an eLearn email Inbox or an @elearn.sinclair.edu email address. Only the Sent mail folder will be available in eLearn.

- Course notifications will continue to be available in eLearn. However, you may also set up notifications to forward to Outlook.

- New email notifications will no longer be available in eLearn.

- eLearn course email from previous terms will not be available inside of eLearn beginning on May 7, 2020. Instructions for accessing these email messages are available at the link below.

For further assistance contact the helpdesk at (937) 512-4357.