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Plan Project	Sinclair IT Master Plan for 2013-2014 Automation of SAP Process
---------------------	--------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Financial Aid
College: Division	President

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	During FY 13 the Financial Aid offices identified the need to improve their process for dealing with Satisfactory Academic Progress. The process is labor intensive requiring the work of several staff over the course of several weeks. The goal of this project will be to optimize the SAP process by using included functionality of Colleague, automate where possible and minimize the use of any customizations.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Correct Award Calculations
---------------------	---------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Financial Aid
College: Division	President

Measures	Estimated	Actual
Budget (\$)	\$10,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	During the review of the FA analyisss report from STRATA the need to correct award calculations was indentified in order to appropriately process Cost of Attendance.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Document Management System
---------------------	---------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Financial Aid
College: Division	President

Measures	Estimated	Actual
Budget (\$)	\$243,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	For several years Sinclair has been interested in improving the methods in which documents are managed. During the IT Master Planning process of FY13 Financial Aid, Enrollment Services, Purchasing, Advising and other departments expressed their desire to impliment a Document Management System. The goal of this prooject during FY 14 is to select and impliment a Docemnt Managment System that would initiall serve the needs of Financial Aid and later be used campus-wide.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Dual Admission
---------------------	---------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Enrollment Management
College: Division	Enrollment Mgmt & Student Affairs

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Support all the initiatives for dual admission at Wright State University/Sinclair Community College. This includes data sharing between the two institutions and Colleague integrations.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Financial Aid Compliance Remediation Support
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Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Financial Aid
College: Division	President

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	During FY13 the Financial Aid department required significant support from IT in several key areas. Specifically as it relates to regulatory compliance and process improvement. The goal of this project is to continue providing priority support in an effort to address FA regulatory compliance.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Financial Aid Student uPortal Portlets
---------------------	---------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Financial Aid
College: Division	President

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Create uPortal (my.sinclair.edu) Portlets that will provides students Financial Aid information upon login.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Improve Attendance Take Process
---------------------	--------------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Financial Aid
College: Division	President

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Due to new federal regulations students must attend class to receive Title IV funds from the Financial Aid Office. To meet this requirement it became necessary to implement an attendance taking policy and process. During FY13 an aggressive effort was made by IT to deliver an ad hoc process for this purpose, however this method was less than desirable as it required customizations to Colleague. Additionally there is a need to enhance the process to simplify processing of flexible course terms. The goal of this project will be to remove the customizations in favor of an Ellucian delivered process.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Improve Return Title IV Process
---------------------	--------------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Financial Aid
College: Division	President

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	The Financial Aid offices have identified the need to improve the Return to Title IV process. This may be possible by using the grade of "X" instead of "V", or if the process used by Cincinnati State Community College can be replicated.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Mandatory Orientation and Advising
---------------------	-----------------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Enrollment Management
College: Division	Enrollment Mgmt & Student Affairs

Measures	Estimated	Actual
Budget (\$)		
Deadline	12/01/13	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Mandatory Student Orientation is championed by Completion by Design. The goal of this project is to develop a method of identify, tracking an enforcing the mandatory orientation requirement for students.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	X
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Master Course Schedule App Integration
---------------------	---------------------------------------------------------------------------------

Type	Research
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Enrollment Management
College: Division	Enrollment Mgmt & Student Affairs

Measures	Estimated	Actual
Budget (\$)		
Deadline	01/01/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Development (Smith)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Create a user interface that would allow chairs to schedule course sections. The Enrollment Management, Courseview and other Learning Centers have reported difficulties in the assignment and tracking of class schedules. The goal of this project is to eliminate the spreadsheet-based system that is currently emailed between Registration, CVCC, and all other Learning Centers. It becomes a very difficult process for them to manage and also keep up-to-date with all of the latest changes. The ideal system would allow resulting data to be imported into Colleague and later processed by Schedule/Resource.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 New LMS System
---------------------	---------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Distance Learning & Instructional Support
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Brown, Darnell
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Angel LMS will no longer be supported after 2015 so Sinclair is in the process of selecting a new LMS. Once selected, we will need to implement the LMS.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Online Admissions Application
---------------------	--------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Enrollment Management
College: Division	Enrollment Mgmt & Student Affairs

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/01/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Development (Smith)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	The Online Application (apply.sinclair.edu) is an updated replacement for the current Online Application (reset.sinclair.edu) which is Flash-based and not accessible for many users. Additionally, the Flash (Flex) platform is being phased out, and the department standard is now becoming Sench ExtJS for application development. The replacement online application will mimic the existing application in functionality, screens, etc.
Key Assumptions	Migrating to the newer technology provides anticipated savings in the amount of resources (staff, time and money) required supporting older/legacy technologies such as Adobe Flash.
Proposed Solution	
Status and/or Result	The Online Application was deployed into production on August 21st, 2013. The new version was written with ExtJS: an open standards programming language that eliminates the need for continued support of the legacy technology used in the prior version and, at the same time, maintains all of the features of the previous version. Additions to the software include the ability to support mobile devices and other admission applications tailored for specific programs at Sinclair; such as tracking students interested in the 'Dual Admission' program between Sinclair and Wright State.

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Online Campus Catalog
---------------------	----------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Enrollment Management
College: Division	Enrollment Mgmt & Student Affairs

Measures	Estimated	Actual
Budget (\$)		
Deadline	04/01/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Development (Smith)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	The Sinclair catalog is the official source of information on college programs, curricula and policies, centralized to offer a complete view of academic offerings for each academic year. Links included allow users to browse Sinclair's complete list of academic programs, courses and policies. It also includes a catalog archive to present what has previously been offered.
Key Assumptions	Development of an online Catalog and Policy information system will create one source of the truth; thereby increasing the accuracy and compliancc of the information, and reducing the risk of confusion to faculty, staff and other external enties to the College.
Proposed Solution	
Status and/or Result	Catalog is currently in development and being proofed for updates/changes by Marketing. Waiting on A record to be created so code can be deployed.

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	X
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	X
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Query Builder Replacement
---------------------	--------------------------------------------------------------------

Type	Research
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	During FY13 Ellucian (Datatel) ended support of the Colleague Desktop UI application in favor of their modern UI Web application. The ad hoc reporting component of UI Desktop (Query Builder) did not make the transition. Sinclair has a perpetual license for the use of UI Desktop there has been no disruption to our users; however there is no guarantee on how long this will be available. The goal of this project is to identify the alternative method for generating Colleague reports.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Replace Scholarship System
---------------------	---------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Financial Aid
College: Division	President

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Evaluate and eventually replace the STARS scholarship system with a different or upgraded system.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Angel Instance at Correctional Institutes
---------------------	--------------------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Configuration of an Angel instance specifically for the correctional institutes so that students can attend classes hosted at Sinclair Community College.
Key Assumptions	
Proposed Solution	
Status and/or Result	Angel is currently installed on ci.sinclair.edu. Course shells are created and users have been bulk added into the system. Awaiting feedback from Cheryl Taylor and may have to move courses to a different instructional unit.

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 APM
---------------------	----------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	Yes

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)	\$50,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Continue our search for an APM tool that will fit our needs. Will use it to monitor Angel and uPortal.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Archived Account Statements
---------------------	----------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Accounting Services
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Implement statement capability for archived accounts. A temporary solution has been implemented: 1. Gave Bursar staff inquiry access to archived screens to print screens if needed. 2. Unarchive a record, print statement, and then rearchive record.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Automate Adjunct Pay Processes
---------------------	-------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Accounting Services
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	The goal of this project is to automate payroll processing for adjunct faculty.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Automate Business Processes
---------------------	----------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Learning Centers
College: Division	Regional Centers

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Krasofsky, David
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	During the IT Master Planning process for FY13 the Learning Centers identified the need for improvements with specific management reports, Tartan Card procurement and student sign-in. The goal of this project it to research and identify the specific requirement for each the areas.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Automate Monthly Mileage Processes
---------------------	-----------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Accounting Services
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	App Development (Smith)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	The Accounting Department would like the existing monthly mileage form to be automated or ported into forms.Sinclair. The goal would be to establish a workflow that mirrors the paper process.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Blackboard Transact 3.11 Upgrade
---------------------	---------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Upgrade BbTransact to 3.11. Install on our test system prior to production.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Colleague Access-Electronic Workflow
---------------------	-------------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Implement a fully electronic workflow system that will be able to track/search users for all of our administrative systems.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Colleague ACH Trans Capability
---------------------	-------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Accounting Services
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	ACH transaction capability both over the Web and In-person through Colleague; Question on cost to the college. Currently we have this functionality through FACTS and pass the fee onto the student. This has been discussed in the past but unsure as to how cost effective this will be compared to paper checks. Requests from parents, etc. to pay by check via web.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Colleague Assignment Contracts
---------------------	-------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Accounting Services
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Implement automated "assignment contracts" module (after policy issues resolved).
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Colleague for LL - Online Registration
---------------------	---------------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Enrollment Management
College: Division	Enrollment Mgmt & Student Affairs

Measures	Estimated	Actual
Budget (\$)		
Deadline	08/01/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Replace the current registration system used by Sinclair College for Lifelong Learning with one that meets their current needs. A possibility would be to model after the registration system built for CTL with some additional customizations.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 CRM - RFP
---------------------	----------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Enrollment Management
College: Division	Enrollment Mgmt & Student Affairs

Measures	Estimated	Actual
Budget (\$)	\$100,000	
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	During FY13 \$100,000 was budgeted for a CRM systems but was not adequate to purchase. The goal of the project is to assist Enrollment services with drafting and RFP to replace the EMAS Pro system.
Key Assumptions	
Proposed Solution	
Status and/or Result	Alternative would be to use money to review the existing use of EMAS Pro. This contract doesn't end until 2014. There is a \$50,000 penalty for early termination.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	X
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Data Warehouse - EMS Integration
---------------------	---------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Center for Teaching & Learning
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Integrate data warehouse into the event management system. Items like faculty, locations/building information (ARCHIBUS) will be available within the event management system.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Disbursement Automation-Direct Deposit
---------------------	---------------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Academic Resource Centers
College: Division	School & Community Partnerships

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Colleague functionality for disbursements deposited directly to students accounts (possibly through an outside source - ex. Higher One). Various meetings with different vendors in the past, need to revisit options and determine best course of action for students and college.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 EMAS PRO Upgrade for Camp Module
---------------------	---------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Enrollment Management
College: Division	Enrollment Mgmt & Student Affairs

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	EMAS Pro hasn't been upgraded for several years and as a result was behind 15 versions. Now under Application Administration's purview, it will be supported, maintained and upgraded at regular intervals.
Key Assumptions	
Proposed Solution	
Status and/or Result	EMAS Pro has been updated to version 3.0.9. A new version has been released and will schedule time to upgrade the test system.

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Employee JPGs Access Control System
---------------------	------------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Public Safety
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Hyson, David
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	During the IT Master Planning process the Public Safety department identified the need for matching of the employee records with the access control (alarm) system to allow them to view the JPEG image on file when a proximity/swipe card is used to gain access.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Establish Web Presence-Payroll
---------------------	-------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Accounting Services
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	App Development (Smith)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Improve the web-based employee time reporting process. Currently when an employee signs their timesheet, only the supervisor is notified via email/WebAdvisor. Create a process that allows an 'alternate' contact to be notified.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Event Management - Registration System
---------------------	---------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Center for Teaching & Learning
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)	\$20,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	CTL requested a custom event management/registration system to support their processes for their workshops/tracks/courses.
Key Assumptions	
Proposed Solution	
Status and/or Result	Project is currently in production with some minor fixes to be completed within the next week. CTL is entering data and now taking active registrations.

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Faculty Resource Planning System
---------------------	---------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Budget & Analysis
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	McCollum, Scott
IT Owner	App Development (Smith)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Enhance or automate the current faculty resource planning process used by the Budget office.
Key Assumptions	
Proposed Solution	
Status and/or Result	Faculty resource planning is an on-going problem due to the inability to use automation. The reason for this is the complexity and uniqueness of the way that Sinclair's processes around positions and payroll have been defined.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Improve Employee Time Reporting Process
---------------------	----------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Accounting Services
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Currently when an employee signs, only the supervisor is notified via email/WebAdvisor. Ideally an "alternate" would also be notified.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Nebraska Books Upgrade
---------------------	-----------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	NO

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Upgrade the Nebraska Books system to the most current version.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Online Benefit Enrollment
---------------------	--------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Human Resources
College: Division	Organizational Development

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	App Development (Smith)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Human Resources would like to see an online benefit enrollment application that would eliminate paperwork, automatically set the payroll deductions up, and update the providers systems. If the actual enrollment can't be automated then possibly have an on-line form that can be pulled up by the employee (similar to the on-line leave request form) that they can review and make changes if appropriate.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Phonation Software Evaluation
---------------------	------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Grants Development/Advancement
College: Division	Advancement

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	McCollum, Scott
IT Owner	App Development (Smith)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Web-based phone operator tool used for phone campaigns with volunteers or other non-call center staff. Currently written in Flex. Multiple enhancements and additional features requested.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Project Management Tool
---------------------	------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Center for Teaching & Learning
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)	\$8,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Implement JIRA/CONFLUENCE/STASH Atlassian Tool Suite as a college-wide Project Management Tool.
Key Assumptions	
Proposed Solution	
Status and/or Result	Currently, JIRA and CONFLUENCE are up and in production and being used by IT. Need to learn more about the tools before we can release it to the rest of the college.

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Q-Flow Process Analysis
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Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Financial Aid
College: Division	President

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	The Financial Aid Office has requested assistance from IT with maximizing their use of the Qflow system (coordination, alignment, efficient/effective, optimized reporting and student tracking functionality). The goal of this project is to identify and impliment best practice, possible training for staff and sharing data system-wide between Testing Center and Advising.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Stipend Hour Capture for PT Employees
---------------------	--------------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Accounting Services
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	The Payroll department identified the need to develop a process that automates loading of stipends data into Colleague.
Key Assumptions	
Proposed Solution	
Status and/or Result	John Lee from Payroll indicated via email that using the newly developed process that automates the loading of stipends allowed him to upload approximately 1,812 records within a few minutes. This process would normally have taken 40 or more staff hours.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 WWW to Mura
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Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Enrollment Management
College: Division	Enrollment Mgmt & Student Affairs

Measures	Estimated	Actual
Budget (\$)		
Deadline	09/01/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	App Development (Smith)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	The Marketing Department is requesting that Application Development support them in the coming year to extend the benefits of a content management system to the main public-facing website, www.sinclair.edu . This will likely entail breaking the current WWW site into 2 new sites and restructuring the organization of the web structure heavily.
Key Assumptions	Requires Resources from Application Development, Marketing. Note that Mura is an Open Source solution so there are no upfront or ongoing license fees to be paid, compared to other CMS options that are fairly costly.
Proposed Solution	
Status and/or Result	Successfully installed and configured new instance of Mura. Our.Sinclair.edu was the first site migrated to production in August of 2012. The Mura infrastructure is configured and ready for Marketing to begin their transition. However, Marketing is planning on a phased approach which will delay the migration to Mura. The first phase will introduce incremental change to the current www. Additionally Marketing has been directed to conduct a usability study before making the transition to Mura.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	X
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	X
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Tartan Cards for Non-Students
---------------------	------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Academic Resource Centers
College: Division	School & Community Partnerships

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Reedy, Jeanna
IT Owner	App Administration (Palafox-Stewart)
IT Function	Applications

Project Details

Project Description (Needs & Requirements)	Develop a process to automatically provision non-student 'Guest' or 'Visitor' Tartan Cards.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Access Control Phase VII
---------------------	-------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Facilities Management
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)	\$600,000	
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project is a continuation of a master project to provide access control to the exterior an interior egresses at the Dayton Campus. Phase VI includes adding door lock/unlock controls and video cameras to buildings designated by Campus Police and Facilities. Sinclair IT will provide network infrastructure management which will support the systems ability to be controlled and available to Campus Police Dispatch 24/7.
Key Assumptions	A capital request of \$500,000 was approved for this project.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	X
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Call Center Tracking
---------------------	---------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Enrollment Management
College: Division	Enrollment Mgmt & Student Affairs

Measures	Estimated	Actual
Budget (\$)		
Deadline	09/01/13	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	User Support (Reedy)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	<p>This project goal is to coordinate and assist Call Center with implementation of HEAT the Call Tracking Software. This implementation will allow the Call Center to have the capability of tracking service request and handling of call processes.</p> <p>To implement, Call Center will need to identify subjects, support staff members, groups and business rules. Call Center will need to decide if they will use self-service and the pop-up interface. There will be cost if they decide they would like the pop-up. IT will set up the information in HEAT and train Call Center staff.</p>
Key Assumptions	There may be additional licensing costs that will need to be paid for out of savings from other funded projects.
Proposed Solution	
Status and/or Result	On Hold until HEAT is implemented for IT and Facilities Management

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Help Desk Software Replacement
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Type	Implementation
Priority	Tier 1
Capital Funding	Yes

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)	\$100,000	
Deadline	01/31/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	User Support (Reedy)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	<p>This project goal is to coordinate and assist Facilities Management with implementation of HEAT the Call Tracking Software to replace BMC Service Desk Express. This implementation will allow IT and Facilities Management to have additional functionality tracking service request which will include the use of the pop-up to display call information and better handling of call processes.</p> <p>To implement, IT and Facilities Management will need to have client information and room location table imported and create support staff members groups and business rules. The scheduling of routine maintenance is also a major factor to the success of this product for Facilities Management.</p>
Key Assumptions	A capital request of \$100,000 has been approved for the purchase and implementation of FrontRange HEAT.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Learning Center WAN Upgrade
---------------------	----------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Business Services
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	08/01/13	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	4 Remote Learning Centers have 3 megabits or less of internet bandwidth to the Dayton Campus. Based on the current network resource requirements, this amount of bandwidth has become insufficient and must be upgraded. To improve the overall network performance and add security, this project will increase bandwidth to 20 megabits and allow a Virtual Private Network to be established between the sites.
Key Assumptions	\$9,000 was budgeted for new firewalls to allow VPN access from the learning centers to the Dayton campus. There are some installation costs that will have to be paid for up front, but a reduction in monthly charges due to state term pricing should help recoup those costs. Avoids the possibility of network outage due to oversubscription of bandwidth. Saves the college money used based on the current value of bandwidth through AT&T and OarNet providers. Affords the college greater security over the medium used to transfer data between sites.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Micros for Culinary Arts
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Type	Implementation
Priority	Tier 1
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Business Services
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	Culinary Arts Department needs a new Point of Sales system that will integrate with the current ERP system. Sinclair IT will provide network design and management services so that the system will be accessible from the Tartan Terrace. The system will be configured on the existing Sinclair IT infrastructure and be designed to operate securely and meet PCI compliance requirements. Culinary Arts would like this implemented in time for Spring semester.
Key Assumptions	\$45,000 in funds were approved for this project.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Parking System Replacement
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Type	Implementation
Priority	Tier 1
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Business Services
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project will consist of replacing the existing parking garage system with a new system. The new system will accommodate the new miFair student Tartan cards . Sinclair IT will assist with designing and maintaining the network infrastructure for the card readers to communicate to a stand-alone server managing the financial transactions.
Key Assumptions	A capital request of \$400,000 has been approved for this project.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	X
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 TAACCCT Grant Cisco Lab
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Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Distance Learning & Instructional Support
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Brown, Darnell
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project help deliver a network and internet-based learning system for the CIS department. SCC IT will provide network and system infrastructure design and management services to support the system requirements of internal and externally web-based access and administration.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	X
Customer Service	
Process & Efficiency	X
Governance	X
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Automated License Plate Readers
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Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Public Safety
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Hyson, David
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	Campus Police have acquired two automated license plate readers (ALPR) from a grant/loan. The ideal location for the cameras to read the license plates is on the 5th Street and Mead Street ingress/egress ramps to ensure that they capture the activity of the majority of the populous on the campus on any given day. SCC IT will assist in this project by coordinating the cabling required from the Mead Street side, down to the wiring closet at the back of the Parking Control offices, and to run the cabling from the 5th Street side to the same location. SCC IT will then provide design and manage internet access through a virtual private network (VPN) to either the City of Dayton's IT, the County's IT, or possibly a third-party cloud storage vendor.
Key Assumptions	There were no additional capital funds requested for this project. The license plat readers have already been purchased, but any additional funds for installation, wiring, and configuration would come from cost savings from other, funded projects.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Bridge Alarm Network - CCTV
---------------------	----------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Public Safety
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Hyson, David
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project will allow the Campus Police Access Control and Video surveillance networks to utilize Time-Synchronization capability on the Sinclair IT infrastructure. The network equipment will request time synchronization for the CCTV, Access Control and Dispatch systems. SCC IT will design the network connectivity between the two separate systems via the firewall and will work to develop an access plan for 3rd parties needing to maintenance the campus police systems.
Key Assumptions	There were no additional capital funds requested for this project. Any additional funds to purchase new servers or software would come from cost savings from other, funded projects.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Building 1 WAP for Mobivision
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Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Public Safety
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Hyson, David
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project attempts to provide secure wireless network connectivity for Campus Police to a storage network used to manage video captured from police cruisers during operational shifts. Sinclair IT will assisting this project by adding a wireless access point (AP) to the East side of building one, where the cruisers park, allowing for the uploading of video from the vehicles to a secure server with storage capability.
Key Assumptions	There were no additional capital funds requested for this project. Any additional funds to purchase new servers or software would come from cost savings from other, funded projects. Automatically uploading video and images via a wireless access point will save campus police valuable staffing hours. This is currently a manual upload process via USB memory stick.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Cameras at Courseview Test Center
---------------------	----------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Courseview Campus Center
College: Division	Regional Centers

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Fizlewicz, Mike
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project is an expansion to the Courseview Campus of the Camera setup in the Testing Centers at the Dayton Campus. Sinclair IT-Telecom will assist with determining the equipment requirements and will assist with evaluating in specific requirements for the system at the Courseview Campus to provide similar functionality to the existing camera system.
Key Assumptions	This project is classified as research. Any additional funds to purchase new servers or software would come from cost savings from other, funded projects.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 CastNet (ELC, HLC, PCLC)
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Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Learning Centers
College: Division	Regional Centers

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Krasofsky, David
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project expands Castnet displays across the main campus, and adds a player at each satellite campus (except Courseview). These remote players will connect to the Castnet server here at the Dayton campus to get their content to display.
Key Assumptions	A capital request of \$100,000 was approved for this project.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 City of Dayton - OIBRS Toolkit
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Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Public Safety
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Hyson, David
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	Allowing the City of Dayton to secure access to connect to our Ohio Incident Based Reporting System (OIBRS Toolkit) application to pull the data required to populate the MIS and the Justice Web applications.
Key Assumptions	There were no additional capital funds requested for this project. Any additional funds to purchase new servers or software would come from cost savings from other, funded projects.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 City of Dayton - SCC Perspective App
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Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Public Safety
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Hyson, David
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project will create a system process so that the City of Dayton can connect to Sinclair's Perspective PPM2000 Dispatch applicaton. The connection will allow both parties to share data required to populat the MIS and the Justice Web applications. Sinclair IT will provide the connectivity through the SCC Firewall policy engineering and management and network architecture support.
Key Assumptions	\$1500 was allocated to migrate the PPM database to the newly installed Campus Police Citrix cluster.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 FM200 Install in New UPS Room
---------------------	------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)	\$50,000	
Deadline	10/31/13	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	NOC (Hyson)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	The Datacenter in Building 13 has been renovated with a single room housing two 160 Kva UPS units, and this project is to provide fire suppression in that room. The FM200 gas-based system will provide protection appropriate for this high current electrical application, and it is designed to be safe for humans. This project will include installing and testing the system as well as construction work to seal the room.
Key Assumptions	Using a water-based sprinkler system would almost certainly destroy the sensitive and costly electrical equipment.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Implement Data Domains in Learning Centers
---------------------	---------------------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)	\$39,000	
Deadline	05/01/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	NOC (Hyson)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This is a project to implement DataDomain deduplication backup devices at the Huber Heights, Englewood and Preble County Learning Centers. It will provide fully independent on-site data recovery at each of these Learning Centers. In addition to greatly speeding up both backup and recovery operations at the sites, it will also allow greater flexibility and completeness in disaster recovery.
Key Assumptions	This will greatly reduce the time for recovery of servers at these sites, thereby reducing lost productivity of impacted employees.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Install and Monitor New PSS System
---------------------	-------------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Business Services
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	NOC (Hyson)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	Business Services uses PSS software to allow deferred payment processing. The NOC currently monitors the existing software with OpenView and alerts when there are problems with deferred processing. The PSS software will be upgraded this year, and this project is to update the monitoring scripts and alerting for the new software.
Key Assumptions	Proactively monitoring the PSS system will reduce potential errors and costs associated with outages.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Lot K Portable Credit Card Read
---------------------	--------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Completed
Date Updated	9/5/2013
-	-

College: Department	Business Services
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	Cellular Credit Card readers are to be installed in Lot K as well as other parking lots on campus. Parking Services is hoping to reduce the IOU rate by 50% by providing another method for students to pay for parking. These devices will need to be verified as PCI compliant by our CSO.
Key Assumptions	No funds were allocated for this project. Any additional funds to purchase new servers or software would come from cost savings from other, funded projects.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	X
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Network Racks with AC - Building 5
---------------------	-----------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)	\$33,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	Room 5223 is over 90 degrees in the winter and 100 degrees in the summer. These high temperatures reduce the life of the equipment and make the UPSs within the room useless as the battery life is so low due to the heat. The heat also causes the switch and router fans to run at high RPMs resulting in loud fan noises out in the hallway that faculty and students are beginning to complain about. Placing the network equipment in self-contained racks with AC units will address the heat and noise issue.
Key Assumptions	A capital request of \$33,000 has been approved for this project. Avoid the unexpected purchase of network switches, routers, and closet UPSs due to a shortened life span.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Network Upgrade for CCTV
---------------------	-------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Public Safety
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Hyson, David
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	Parts of the CCTV network are extremely slow. The application fails frequently and usually crashes or locks-up if we attempt to run a demanding query during the peak work day. We'd really like to see if IT can replace the bottlenecks within the system, (switches, fiber cards, routers, etc.), to ramp up the bandwidth to at least 1GB (or higher) allowing us to perform live searches of crimes in progress, or those that just occurred.
Key Assumptions	There were no additional capital funds requested for this project. Any additional funds to purchase new servers or software would come from cost savings from other, funded projects.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Pharos Reports
---------------------	---------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Library
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Reedy, Jeanna
IT Owner	User Support (Reedy)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	<p>This project goal is get vital information from Pharos for the Library to make decisions on how computers are being utilized. These reports will need to be created by RedRock because of the proprietary database being used.</p> <p>IT will work with RedRock and the Library to identify the types of reports needed, get cost and report information and get reports created.</p>
Key Assumptions	<p>There were no additional capital funds requested for this project. Any additional funds to purchase new servers or software would come from cost savings from other, funded projects.</p>
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 RFID Classroom Equipment
---------------------	-------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Courseview Campus Center
College: Division	Regional Centers

Measures	Estimated	Actual
Budget (\$)	\$8,988	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Fizlewicz, Mike
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project is an expansion of the RFID lab within the Engineering department to the Course View Campus.
Key Assumptions	A capital request of \$8,988 has been approved for this project.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 UPS B - DC Power Upgrade
---------------------	-------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)	\$79,025	
Deadline	07/20/13	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	NOC (Hyson)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	As part of the power renovation project in the Datacenter, the two failure-prone 80 Kva UPS units are being replaced. One of them was replaced as part of last year's project, and this project is to replace the second. The new units provide an upgraded capacity of 160 Kva that will fulfill current and future need, and they offer many modern manageability and monitoring features that were lacking in the older units.
Key Assumptions	The older UPS units went down twice this year, resulting in hours of downtime and lost productivity throughout the organization. The new more reliable UPS units have built in health checks and remote battery monitoring which will significantly reduce this risk.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Vendor Kiosk Connectivity
---------------------	--------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Business Services
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project involves providing secure wired and/or wireless network connectivity to Sinclair resources for a mobile vendor style Point of Sales system to be located in multiple buildings. Sinclair IT will provide the appropriate network access at the designated locations and secure the communications.
Key Assumptions	A capital request of \$15,700 was approved for this project.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Video Conferencing Equipment
---------------------	-------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Learning Centers
College: Division	Regional Centers

Measures	Estimated	Actual
Budget (\$)	\$56,633	
Deadline	05/31/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Krasofsky, David
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	This project will provide 3 remote Sinclair campuses the ability to host and participate in video conferencing technology. IT staff will install and configure standard codec equipment and provide a robust network connection to the internet allowing faculty and other users an tool for instruction.
Key Assumptions	A capital request of \$53,633 was approved for this project.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Web Cam Meeting Capabilities
---------------------	-----------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Learning Centers
College: Division	Regional Centers

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Krasofsky, David
IT Owner	Telecommunications (Brown)
IT Function	Operations

Project Details

Project Description (Needs & Requirements)	The Learning Centers need the capability to allow students at the remote locations meet with staff at the Dayton campus. The use of web cameras would provide a face-to-face meeting with advisor in Financial aid or Academic Advising. In addition, Learning Center directors can use the technology to host meetings. Sinclair IT will provide the network management allowing secure and robust network connectivity between the sites for clear communication.
Key Assumptions	This project can help reduce the cost of travel for students, faculty and staff.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Secure Email Options
---------------------	---------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Human Resources
College: Division	Organizational Development

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	O'Callaghan, Dan
IT Owner	Security (O'Callaghan)
IT Function	Security

Project Details

Project Description (Needs & Requirements)	Research and recommend solution(s) to improve security of email communication. SMTP, the underlying email protocol, is inherently insecure and should never be used for sensitive data communication. Email messages, both inbound and outbound, are easily intercepted, 'spoofed', and otherwise compromised, thus email is not a reliable or trusted communication method. This project is to research solutions to increase security of email as a communication channel. Areas of focus will include policy, process, and technology.
Key Assumptions	Minimal cost as the primary investment is CISO time.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 SAN Replacement
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Type	Implementation
Priority	Tier 1
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Fiszlewicz, Mike
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	The storage environment is near capacity; EVA 6400 is at 92% capacity and Brocade storage area network is at 80% capacity. These factors are limiting our ability to provide services that meet the needs of students and faculty. In addition to the capacity limits there are further technical limitations of this dated hardware that make it difficult to manage critical applications, such as the Angel LMS. This limitation may cause future performance and capacity issues within the Angel LMS system. In this project, Server-Based Computing will work with a storage vendor to install a new storage array, fiber-based storage network switches, and perform data migration. During the engagement our storage vendor will assist our team in learning basic configuration techniques and best practices.
Key Assumptions	Estimated Cost of \$580,816.
Proposed Solution	
Status and/or Result	In-Progress

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	X
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Test-Development Server Environment
---------------------	------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 1
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)	\$280,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Palafox-Stewart, Cheryl
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Install and configure a Vmware-based test and development environment to be used by internal IT departments as they test and develop new applications. This environment should assist us with increasing the stability of our systems, ultimately giving a higher level of reliability to students, staff, and faculty. The funding of this project includes the purchase of server hardware, auxiliary equipment, storage, and software licensing.
Key Assumptions	Estimated Cost of \$261,100.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Unix Server Replacement and Configuration
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Type	Implementation
Priority	Tier 1
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Fiszlewicz, Mike
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	This project is intended to replace the UNIX Systems that host Colleague, as they are at the end of their 5 year projected life and already showing a decrease in availability. The new system should increase the reliability for student registration, accounting, purchasing, payroll, as well as other systems that are integral to the day-to-day operations of the college. To execute this project, Server-Based Computing plans to work with our vendor to install and configure a new blade-based HP UNIX system that will house production and development environments used by Sinclair staff, students, and faculty. During the course of the project, we plan to migrate the configuration of the existing system as well as implement new features such as LDAP authentication and native print spooling. Implementation of this new feature set will yield a decrease in software license costs.
Key Assumptions	Estimated Cost of \$430,000. Savings will be evidenced through decreased downtime as well as a savings for increased maintenance on aging equipment. The new system will also reduce costs related to cooling and power consumption.
Proposed Solution	
Status and/or Result	In-Progress

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Upgrade VMware Clusters
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Type	Implementation
Priority	Tier 1
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Fiszlewicz, Mike
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	In this project, Server-Based Computing will install a new VMware cluster that consists of five new servers. The new cluster will replace an existing cluster that has outlived its planned useful life and is overleveraged from a capacity standpoint. (The new server and VMware licenses were purchased during the FY13 budget cycle.)
Key Assumptions	-
Proposed Solution	
Status and/or Result	In-Progress

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Academic Advisors Calendar System
---------------------	----------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Academic Advising
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Brown, Darnell
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Research and suggest a system that would allow Academic Advisors to centrally manage and schedule appointments with various staff within the department. They would also like the ability for Testing Center staff to schedule students with the appropriate advisor.
Key Assumptions	No cost as this is a research project.
Proposed Solution	
Status and/or Result	Not Started

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 BIS - Install Office 2013 FA13
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Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Business & Public Services
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Seymour, Patrick
IT Owner	Application Delivery (Seymour)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	BIS would like to move to Microsoft Office 2013. This will require research into the best deployment method for Sinclair devices and implementation of that method.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	X
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 CIS-Capable Computer Lab Building B
---------------------	------------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Courseview Campus Center
College: Division	Regional Centers

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Dean, William
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Review the CIS courses offered by Courseview A at the Warren County Career Center location and determine what hardware configurations are needed.
Key Assumptions	Courseview has funding to upgrade lab.
Proposed Solution	Review the CIS courses offered by Courseview A at the Warren County Career Center location and determine what hardware configurations are needed and provide an incremental cost for different courses.
Status and/or Result	John Collinworth is reviewing the CIS labs on campus and which courses are held in those rooms.

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Dietetics - ThreeSquares OnDemand (Cloud Based)
---------------------	------------------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Life & Health Sciences
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Fizlewicz, Mike
IT Owner	Application Delivery (Seymour)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Dietetics is implementing ThreeSquares, a cloud-based food service management system.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	X
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Digital Asset System
---------------------	---------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Distance Learning & Instructional Support
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Brown, Darnell
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Assist Distance Learning & Instructional Support in researching and evaluating a new Digital Asset Management System (DAMS). The new system will replace one currently in use. The department hopes to find a system that will give them increased functionality for handling various video types and allow them to take advantage of modern lightweight streaming technologies.
Key Assumptions	
Proposed Solution	
Status and/or Result	Not Started

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 E-Accounts 2.0 Upgrade
---------------------	-----------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Business Services
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Gutendorf, Bob
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Replace Online Tartan Card (Sequoia E-Card) system with Blackboard E-Accounts.
Key Assumptions	This is a split project between Application Administration and Server-Based Computing. As such, Server-Based Computing will assist with fulfilling infrastructure and system integration needs.
Proposed Solution	
Status and/or Result	The project has started and we are currently negotiating with BlackBoard, the vendor providing the new E-Accounts service. (The campus Tartan Card vendor (Blackboard) recently released their own PCI compliant online card application.)

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 EMS - iPads for Assessment Work
---------------------	--------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Business & Public Services
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)	\$13,350	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Seymour, Patrick
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	iPads for EMS program that will connect wirelessly via the internet to an online data base which will provide students with more depth and breadth of information regarding their performance.
Key Assumptions	This project has capital funding and can be accomplished for this academic year.
Proposed Solution	IT will meet with Chuck Sowerbrower regarding the ordering of the iPads and discuss what IT support he needs for them. IT will meet with Facilities to get data installed and provide Chuck a quote for the two wireless access points that he needs.
Status and/or Result	Met with Chuck Sowerbrower and discussed what type of iPads he will be ordering at this time and he said it will be the wi-fi only model, so he will order them. When he wants to purchase the 3G/4G capable iPad he will work with IT Telecom admin to do so. Discussed locations for WAPs and what support IT can provide to Chuck. He did mention an issue about the cache, RC Tool is checking to see if Safari has an automatic setting to clear cache when you log off. I met with Facilities to order the data drops and I provided Chuck with WAP quote. Data jacks and WAPS have been installed.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	X
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Improve Notification Process for Changes to Classroom HW/SW
---------------------	------------------------------------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	RAR
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Krasofsky, David
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Research/Improve the notification process for changes to classroom hardware/software. The process would be from IT to the departments and faculty using the classrooms so they would know whenever a change is made to the devices in those classrooms.
Key Assumptions	Communication process needs to be reviewed with faculty and input from them reviewed to determine how the process needs to be improved.
Proposed Solution	Ask Tony Ponder who he recommends I meet with since this was an issue brought forward by him. Work with faculty to identify the process.
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 IP Address Management Evaluation
---------------------	-----------------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Fizlewicz, Mike
IT Owner	Server-Based Computing (Fizlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	This project will implement a new IP address management (IPAM) system and replace the built-in, Windows-based system that is currently used by the college. The transactions handled by these services, in our environment, have grown to a point where management with Windows tools has become difficult. Over the past year users have experienced several temporary outages due to the problems with our existing Windows-based system. As a resolution to the problem several third-party vendors, such as BlueCat Networks, have developed more redundant and reliable systems for managing these services. In execution of the project, Server-Based Computing will work with a vendor to scope and install needed equipment in order to provide adequate coverage for the Dayton and Courseview campuses. (Funding for this project has not been approved as a its' own item, instead we feel that savings due to improvements in technology will allow us to use funding from the Windows Server R&R project.)
Key Assumptions	Estimated Cost of \$40,000 - 60,000. Savings will be evidenced through decreased downtime.
Proposed Solution	
Status and/or Result	Not Started

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 IT Collaboration with WFD for Future IT Training Needs
---------------------	-------------------------------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Workforce Dev & Corp Services
College: Division	Workforce Development

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Blankenship, Donna
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	IT infrastructure to support WFD training
Key Assumptions	IT infrastructure includes hardware and software needed to support classes/training WFD will offer.
Proposed Solution	Meet with WFD quarterly to discuss upcoming offerings they are interested in. Advise WFD when we (IT) recognizes new technology that will require training.
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	
Availability	
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 IT Infrastructure Support for Emerging IT Training Opportunities
---------------------	-----------------------------------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Workforce Dev & Corp Services
College: Division	Workforce Development

Measures	Estimated	Actual
Budget (\$)	\$80,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Blankenship, Donna
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	
Key Assumptions	Estimated Cost of \$80,000
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Job Scheduler Replacement
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Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	RAR
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Seymour, Patrick
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Install the JAMS job scheduling system in order to replace the existing 24x7 Job Scheduler that is currently in use. The new system will provide a fault-tolerant environment for executing jobs that collect the data to populate the Data Warehouse. The scope for Server-Based Computing will be to configure the servers as required by the software vendor, then work with Network Operations staff to install and troubleshoot.
Key Assumptions	-
Proposed Solution	
Status and/or Result	This project is complete and the job scheduler service has been moved to the JAMS system.

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Manufacturing Equipment for Preble County Lab
---------------------	----------------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Workforce Dev & Corp Services
College: Division	Workforce Development

Measures	Estimated	Actual
Budget (\$)	\$180,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Blankenship, Donna
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Create a manufacturing lab in Preble County.
Key Assumptions	WFD has the funding to purchase equipment and to install power for the lab.
Proposed Solution	Work with WFD to set up the lab and provide IT assistance as needed, they will not have PCs, only a projector.
Status and/or Result	Met with Jeff Miller and Don Long on June 25th, the paperwork was going to the controlling board on July 22 and they were hoping for a November completion date. I will follow back up with Jeff and Don.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Nursing-Nehru Perfect, EMR Cloud
---------------------	---------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Life & Health Sciences
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Fizlewicz, Mike
IT Owner	Application Delivery (Seymour)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Details Coming Soon.
Key Assumptions	This will not be Nehr Perfect. It's some other system. Waiting to get in touch with Vicki.
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	X
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 People Counter Software
---------------------	------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Library
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Reedy, Jeanna
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	This project will upgrade the Library's existing Traffic Flow system to a server-based version that will allow central management, backups, advanced reporting, and SQL database integration. It is expected that the upgraded software will make the existing system more reliable and provide Library staff with more detailed reports on traffic flow patterns.
Key Assumptions	\$250.00 for the cost of upgrade.
Proposed Solution	
Status and/or Result	The project has started, we are waiting for additional resources to install the new software.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Quad Rotor UAV - First Responder Training
---------------------	------------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Workforce Dev & Corp Services
College: Division	Workforce Development

Measures	Estimated	Actual
Budget (\$)	\$45,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Blankenship, Donna
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Purchase UAV Quad Rotor equipment
Key Assumptions	WFD has the funding to purchase equipment and will spec what they need
Proposed Solution	Work with WFD as needed with the purchase process.
Status and/or Result	Met with Don Long and Jeff Miller on June 25th, Don Long will be working on this project, I will send him a follow up email.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Registration Kiosks (ELC,HLC)
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Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Learning Centers
College: Division	Regional Centers

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Krasofsky, David
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Registration Kiosks (ELC,HLC)
Key Assumptions	An existing application can be used for this
Proposed Solution	Utilize existing kiosks that were in Admissions office, install power and data at ELC and HHLC, move kiosks and connect when power and data are there
Status and/or Result	Power and data were installed, Kiosks delivered, PCs were reimaged and kiosks are setup and operational

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Replace Touchscreens SkillsTrac
---------------------	----------------------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Workforce Dev & Corp Services
College: Division	Workforce Development

Measures	Estimated	Actual
Budget (\$)	\$14,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Blankenship, Donna
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Replace touchscreens on existing Skills Trac equipment.
Key Assumptions	WFD has the funding and the specifications for the replacement LCDs.
Proposed Solution	Work with Mike Freed to get quotes for the LCDs from our vendors and assist with install as needed.
Status and/or Result	Met with Jeff Miller on 6/25 and he said this was Mike Freed's project and he would need IT assistance in ordering the LCDs. I need to follow up with Mike Freed.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Robotic Education Training Cart and Cert Package
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Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Science, Math & Engineering
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)	\$42,205	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Krasofsky, David
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Purchase Robotic Training Cart and Certification Project.
Key Assumptions	Paul Lawrence has identified what he would like to purchase, we need to review for network connectivity, application requirements and support requirements.
Proposed Solution	Schedule an appointment with Paul Lawrence to discuss what his proposed purchase is and get information for IT to review.
Status and/or Result	Meeting scheduled with Paul Lawrence to discuss.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	X
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 SAS 9.4 Upgrade – HW and SW
---------------------	----------------------------------------------------------------------

Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	RAR
College: Division	Chief Financial Officer

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Seymour, Patrick
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details	
Project Description (Needs & Requirements)	Upgrade the existing SAS system from version 9.3 to 9.4. The new version of the software will increase the functionality and efficiency of our existing SAS system. (The new version of the software requires new hardware. The hardware was purchased during the FY13 budget cycle.)
Key Assumptions	-
Proposed Solution	
Status and/or Result	The project is almost complete. We anticipate a final cutover shortly.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	X

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	X
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Shared Student File Server for Off-Campus Use
---------------------	----------------------------------------------------------------------------------------

Type	Research
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Science, Math & Engineering
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Krasofsky, David
IT Owner	Application Delivery (Seymour)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Engineering would like to provide storage for students' files. This storage should be accessible from off-campus.
Key Assumptions	
Proposed Solution	
Status and/or Result	

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	X
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Skills Trac Equipment
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Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Workforce Dev & Corp Services
College: Division	Workforce Development

Measures	Estimated	Actual
Budget (\$)	\$210,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Blankenship, Donna
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Purchase Skills Trac Equipment
Key Assumptions	AIM center staff has the funding, will identify and purchase equipment
Proposed Solution	Met with Don Long and Jeff Miller in June to review WFD projects and discuss IT assistance needed.
Status and/or Result	Will follow up with Don Long and Mike Freed to see if they need any assistance with this at this time.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Smart Pen Displays for Math Department
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Type	Implementation
Priority	Tier 2
Capital Funding	No

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Science, Math & Engineering
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Krasofsky, David
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Smart Pen displays for Math Department
Key Assumptions	Math department has budgeted to purchase more Smart Pen displays to be used by math faculty for teaching math to students
Proposed Solution	Work with Tony Ponder to provide quote as needed and install displays when they arrive.
Status and/or Result	Tony said he thought these were budgeted for DEV English; the contact is Crystal Echols. I will follow up with them.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	
Community	

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 Speed Up Boot Process of PCs
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Type	Research
Priority	Tier 2
Capital Funding	No

Status	In-Progress
Date Updated	8/31/2013
-	-

College: Department	Science, Math & Engineering
College: Division	Provost

Measures	Estimated	Actual
Budget (\$)		
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Krasofsky, David
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	Speed up boot process for Chemistry podium PCs.
Key Assumptions	The current PC's are not having errors connecting but are running XP.
Proposed Solution	Reimage one Chemistry Podium PCs with Windows 7, let Lonnie Dorgan test and then if approved, reimage all to Windows 7.
Status and/or Result	Lonnie agreed Windows 7 did make an improvement and we reimaged all Chemistry Podium PCs to Windows 7.

Alignment Areas

College Strategy	Aligned?
Quality	
Sustainable	
Accessible	X
Community	

IT Purpose	Aligned?
Usability	X
Availability	X
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	X
Customer Service	X
Process & Efficiency	X
Governance	
Leveraged Capabilities	
Value and Justification	

Plan Project	Sinclair IT Master Plan for 2013-2014 UAS Simulation Lab
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Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Workforce Dev & Corp Services
College: Division	Workforce Development

Measures	Estimated	Actual
Budget (\$)	\$15,000	
Deadline		
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Blankenship, Donna
IT Owner	End-User Computing (Blankenship)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	UAS Simulation Lab Enhancements.
Key Assumptions	This request is an equipment only and Don Long will work with Kent Wingate to spec and order. IT will provide support for lab infrastructure work that needs to be done, ie, data and power. IT will assist as needed.
Proposed Solution	Follow up email to Don Long asking status and if any IT help is needed at this time. Meetings to provide support and assistance.
Status and/or Result	Initial meeting with Jeff Miller and Don Long on 6/25. Working with Ron Hovell to have data installed in lab.

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	
Accessible	X
Community	X

IT Purpose	Aligned?
Usability	X
Availability	
Supportability	
Manageability	

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	X
Process & Efficiency	
Governance	
Leveraged Capabilities	
Value and Justification	X

Plan Project	Sinclair IT Master Plan for 2013-2014 Windows Server-VMware Replacement
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Type	Implementation
Priority	Tier 2
Capital Funding	Yes

Status	Not Started
Date Updated	8/31/2013
-	-

College: Department	Information Technology
College: Division	Business Operations

Measures	Estimated	Actual
Budget (\$)		
Deadline	06/30/14	
Effort (Hours)		
3-Year Savings (\$)		
3-Year Savings (Hours)		

IT Liaison	Fiszlewicz, Mike
IT Owner	Server-Based Computing (Fiszlewicz)
IT Function	Systems

Project Details

Project Description (Needs & Requirements)	This project will replace an existing VMware cluster that hosts 40+ virtual servers for Sinclair users. As part of the plan, we will acquire 10 new servers, two new 10Gbps switches, and additional VMware licenses. The project is needed because many of the servers have been out of maintenance for some time, making them difficult, costly, and time consuming to support. The existing VMware cluster has also exceeded planned capacity, causing performance issues and maintenance difficulties.
Key Assumptions	Estimated Cost of \$361,000.
Proposed Solution	
Status and/or Result	Not Started

Alignment Areas

College Strategy	Aligned?
Quality	X
Sustainable	X
Accessible	
Community	

IT Purpose	Aligned?
Usability	
Availability	X
Supportability	X
Manageability	X

IT Strategy	Aligned?
Dev Around Colleague	
Mobile Device Support	
Desk/App Virtualization	
Customer Service	
Process & Efficiency	
Governance	
Leveraged Capabilities	X
Value and Justification	