IMPORTANT: If you suspect Illegal or Criminal activity, immediately notify Campus Police by calling 937-512-2534.

Please provide as much information about the suspected information/computer security incident as possible, then save the form to your hard drive or removable media. Submit via email to:
Infosec.incident@sinclair.edu

Incident Reporter/Detector				
Name:			Date/Time Reported:	
Title/Role:				
Phone:		Alt. Phone:		
E-mail:				
Address:				
Description of suspected incident:				
Describe the suspected incident:				
How was the suspected incident detected?				
Other important details/comments:				
Description of affected information system (if applicable):				
Location(s) of affected systems:				
Hardware manufacturer:				
Serial number:				
Inventory number (if applies)				
Is the affected system connected to a network?	☐ YES	☐ NO		
System name:				
System IP address:				
MAC address:				
Network port #				
Description of physical security (doors, locks, security alarms, building access, etc.):				
Additional information:				