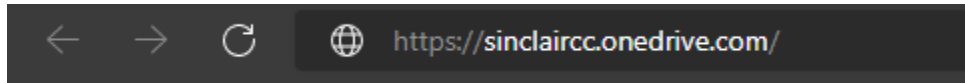


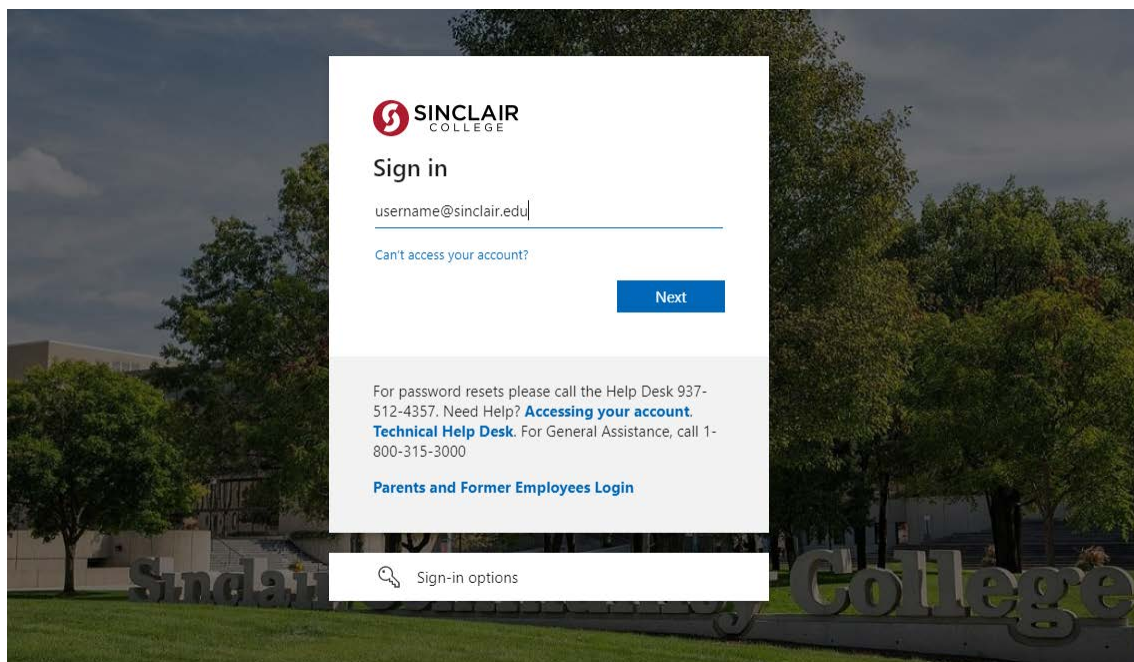
Accessing OneDrive from your Browser

Since OneDrive is a cloud-based file storage and sharing tool, you can access it from anywhere that you have an internet connection.

1. Open your browser and type sinclaircc.onedrive.com in the address bar.



Press **Enter**. You will be brought to a Login screen. In some cases, you will be automatically logged in. If you are automatically logged in, skip to step 5.



2. Enter your **Sinclair Email address** in the **Username Field** and then your **Password**
3. You are now signed into OneDrive and have access to your files



+ New Upload Sync Automate

- My files
- Recent
- Shared
- Recycle bin

Quick access
As you open files from shared libraries, they'll appear in this Quick access list.
[More places...](#)

My files

Name	Modified
Desktop	6 hours ago
Documents	6 hours ago
From Home Drive	6 hours ago
Pictures	6 hours ago
Document.docx	6 hours ago
Forms.docx	6 hours ago
Weekly Stats.xlsx	6 hours ago